



Foreign Affairs Handbook

4 FAH-1 - Financial Management Handbook

Transmittal Letter: FMH-16

Date: April 30, 2000

4 FAH-1 UPDATES

MAJOR CHANGES:

1. Revisions since the last update appear in ***bold italics***. Other than formal titles, the bold italics will be removed the next time the material is updated. Only current changes will appear in bold italics. Bold italics provide a historical record of changes
2. Under the Foreign Affairs Reform and Restructuring Act of 1998, Public Law 105-277, the functions of the U.S. Information Agency related to international broadcasting are transferred to the Broadcasting Board of Governors. Accordingly, all provisions of the FAM previously applicable to USIA continue in effect with respect to the BBG until further notice.
3. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).
4. The updated chapters/subchapters are: H200 subchapters H220, H240, H260, and H280; H300 subchapters H310, and H320; H400 subchapters H410, H420, H430, H440, and H450; H500 subchapter H520; H600 subchapter H610, and H620; and H700 subchapter H710.
5. **H-220 (6, 7 of 17)**—New point limitations 19X0113.C & .J—FMP.
6. **H-220 (7, 8 of 17)**—New point limitations 19X0113.P & .R, 19X0120.R—FMP.
7. **H-220 (8 of 17)**—New Fund 190/10209—FMP.
8. **H-220 (10 of 17)**—New point limitations 19X0535.R & .T—FMP.
9. **H-240 (1 and 2 of 2)**—Corrections—FMP.
10. **H-260 (4 of 4)**—New Symbols 19X8821.5 FH5 and 19X8822.5 FI5—FMP.

11. **H-280 (5 of 10)**—New funds and limitations 19-110/11022 & points .1 - .4—FMP.
12. **H-280 (5 of 10)**—New fund 19-110/11032—FMP.
13. **H-280 (8 of 10)**—New funds 19-119/01075 & 19-110/11075—FMP.
14. **H-310 (7 of 44)**—New allotments A001 & A002—PM.
15. **H-310 (8 of 44)**—New operating allowance 1723—INR.
16. **H-310 (21 of 44)**—New allotment 3286—PRM.
17. **H-310 (23-27 of 44)**—New allotments for IIP and ECA—PD.
18. **H-310 (29 of 44)**—Editorial correction—FMP.
19. **H-320 (6 of 7)**—New report code 9958—FMP.
20. **H-410 (3 of 8)**—New city code for Salt Lake City, Utah—FMP.
21. **H-420 (10 of 67)**—Reorg—DRL.
22. **H-420 (20-23 of 67)**—Reorg—FMP.
23. **H-420 (24 of 67)**—Reorg—OIG.
24. **H-420 (25 of 67)**—Correction for PA—PER.
25. **H-420 (27-28 of 67)**—New org 120300 and title change for 122500—EUR.
26. **H-420 (29 of 67)**—New org 130400—EAP.
27. **H-420 (30 of 67)**—New org 141800—NEA.
28. **H-420 (32 of 67)**—New org 150300 & discontinue 150210—AF.
29. **H-420 (35 of 67)**—New org 172796 and discontinue 172600—DS.
30. **H-420 (40-41 of 67)**—Reorg—IRM.
31. **H-420 (43 of 67)**—New Bureau of Verification and Compliance—VC.
32. **H-420 (45 of 67)**—New org 210005—PER.
33. **H-420 (53 and 54 of 67)**—orgs 230011 & 230012; Discontinue 230050 and change 230010—ECA.
34. **H-420 (55-56 of 67)**—New orgs 243800, 245000 and change 243600—FBO.

35. **H-420 (57 of 67)**—Reorg—IIP.
36. **H-420 (59, 60 of 60)**—Reorg—FSI.
37. **H-430 (6, 7 of 79)**—New Charleston EUR2 Remote 193—FMP.
38. **H-430 (11, 14 of 79)**—New Vienna allotment for RPO 281—EUR.
39. **H-430 (16, 17 of 79)**—New country East Timor, Dili 347—EAP.
40. **H-430 (31 of 79)**—New FBO office in Baku 320765—FBO.
41. **H-430 (33 of 79)**—New SEOP office in Ottawa 322668—DS.
42. **H-430 (33 of 79)**—New FBO office in Zagreb 322765—FBO.
43. **H-430 (33 of 79)**—New post in France Toulouse 323608, Rennes 323610 and Lille 323612—EUR.
44. **H-430 (34 of 79)**—New Regional Support Center in Frankfurt 324052—EUR.
45. **H-430 (36 of 79)**—New FBO offices in Vilnius 325565 and Chisinau 326165—FBO.
46. **H-430 (36 of 79)**—Identify Skopje as Embassy 324901—EUR.
47. **H-430 (41 of 79)**—New country East Timor, Dili 334700—EAP.
48. **H-430 (41 of 79)**—Corrections to Indonesia—FMP.
49. **H-430 (43 of 79)**—Corrections to Philippines—FMP.
50. **H-430 (45 of 79)**—New combined FBO office—New Delhi/Chennai 342865—FBO.
51. **H-430 (48 of 79)**—New FBO office in Luanda 350665—A/FBO.
52. **H-430 (55 of 79)**—Delete two orgs 323608 and 323612—EUR.
53. **H-430 (56 of 79)**—Corrections—FMP.
54. **H-430 (61 of 79)**—New FBO office in Baku 320765—FBO.
55. **H-430 (61, 62 of 79)**—Corrections—FMP.
56. **H-430 (64 of 79)**—FBO office in Chisinau 326165—FBO.
57. **H-430 (65 of 79)**—New country East Timor, Dili 334701—EAP.

58. **H-430 (66 of 79)**—Corrections—FMP.
59. **H-430 (68 of 79)**—Corrections to orgs—FMP.
60. **H-430 (69 of 79)**—New FBO office in Luanda 350665—FBO.
61. **H-430 (70 of 79)**—Corrections—FMP.
62. **H-430 (72 of 79)**—Corrections—FMP.
63. **H-430 (73 of 79)**—Corrections—FMP.
64. **H-430 (74 of 79)**—New org for Rennes, France 323609—EUR.
65. **H-430 (75 of 79)**—Corrections—FMP.
66. **H-430 (76 of 79)**—Identify Skopje as Embassy 324901—EUR.
67. **H-430 (77 of 79)**—New org for KDOM 320262—EUR.
68. **H-430 (78 of 79)**—New FBO office in Vilnius 325565—FBO.
69. **H-430 (79 of 79)**—New FBO office in Zagreb 322765—FBO.
70. **H-440 (3-9 of 9)**—Discontinued Peace Corps orgs and added BBG org codes—BBG.
71. **H-450 (7 of 7)**—New org 527100—IO.
72. **H-520 (13 of 116)**—New Public Diplomacy Representation function code 2157—PD
73. **H-520 (20 of 116)**—New IIP function codes—IIP.
74. **H-520 (34 of 116)**—New ECA function codes—ECA.
75. **H-520 (45 of 116)**—New function codes 3582 E. Timor and 3583 Kosovo—IO.
76. **H-520 (75 of 116)**—New ICASS function codes 6160 and 6170—ICASS.
77. **H-520 (112 of 116)**—New DS function code for ICASS 9669—DS.
78. **H-520 (115 of 116)**—New DS function codes 9910 and 9911—DS.
79. **H-610 (2 of 75)**—Corrections—FMP.

80. **H-620 (5 of 8)**—New RSC ADAZ Exchange Visitor Program Designation Fees—CA.
81. **H-710 (10 of 11)**—New Account Reporting code for Brussels 199—FMP.
82. **H-710 (11 of 11)**—New Account Reporting codes for Rome and the Vatican 193—FMP.

FILING INSTRUCTIONS

Insert this Transmittal Letter (5 pages) immediately following the Transmittal Letter Checklist, and initial the entry for FMH-16. Remove and destroy Subchapters H-220, H-240, H-260, H-280, H-310, H-320, H-410, H-420, H-430, H-440, H-450, H-520, H-610, H-620, and H-710, and replace with the attached subchapters (465 pages).

DISTRIBUTION NOTICE

1. The *Foreign Affairs Handbooks* (unclassified) official version can be found on State Department's Intranet site at <http://99.1.1.27>.

2. All posts and offices keeping paper versions of *Foreign Affairs Handbooks* are responsible for maintaining their FAHs on a current basis (see 2 FAM 1116.5), and for ensuring that all copies (including binders) are either retained or returned to A/RPS/DIR if no longer needed. **When returning excess or unused materials include your office/post symbols and inform MMS/PB and your message center if you need to have your distribution reduced** (this generally applies only to time-sensitive paper issuances). A/RPS/MMS/PRD, Room 1853, (202) 736-7470, FAX (202) 647-4535, handles all requests for paper copies, including non-Government users (include either fiscal information or payment with request, as appropriate).

3. Use KFAM and AINF TAGS on **all** communications on FAM/FAH issues; direct questions concerning issuance, validity, and updating to A/RPS/DIR. Direct questions concerning substance and interpretations to FMP/F/FMS/FPMC. FPMC may be reached at (202) 261-8640.

(FMP/F/FMS/FPMC)